

# Widener Law Review Cite Verification Form

## HIGHLIGHTING KEY

BLUE – LARGE/SMALL CAPS  
 YELLOW – Regular Letters  
 PINK – *Italics*  
 GREEN – To delete words or letters  
 RED PEN – Grammar editing

COMPLETE THIS FORM FOR EACH SOURCE OBTAINED

AUTHOR:	
ARTICLE TITLE:	
YOUR NAME:	

DRAFT PAGE NO:	DRAFT FOOTNOTE NO:	SOURCE BOX NO:
DATE ILL REQUEST COMPLETE:	IF MORE THAN 30 DAYS, HAS ARTICLES EDITOR BEEN CONTACTED? <div style="text-align: center;"><input type="checkbox"/> YES      <input type="checkbox"/> NO</div>	

PLEASE INDICATE PROPER COMPLETION OF EACH TASK BY INITIALING THE DESIGNATED SPACE:

_____1.	Is the collected source the correct source? <input type="checkbox"/> YES <input type="checkbox"/> NO If NO, did you indicate the correct source? Did you list the problem on the Source Problem Tracking Sheet?
_____2.	Is the proposition offered supported by the source? <input type="checkbox"/> YES <input type="checkbox"/> NO If NO, what corrections did you make and did you list the problem on the Source Problem Track Sheet?
_____3.	If an Internet website has been cited, is the website correct? <input type="checkbox"/> YES <input type="checkbox"/> NO If NO, has the correct website been verified and corrected in the article and on the cite verification form?
QUOTATIONS: Is the source used in a quotation? <input type="checkbox"/> YES <input type="checkbox"/> NO	
_____4.	Has the quotation been checked word for word in the article?
_____5.	Does the quotation follow the proper Bluebook form according to Bluebook Rule 5?
BLUEBOOK FORM: Properly Bluebook the source below.	
If the author has cited the source incorrectly, please specify the problem and the steps taken to correct the problem below. Please reference a blue book rule to support your corrections:	
Additional problems or concerns? <input type="checkbox"/> YES <input type="checkbox"/> NO    Please list on the back of this form.	